



County of King William, Virginia

**BOARD OF SUPERVISORS
REGULAR MEETING OF JULY 25, 2022 - 7:00 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

A G E N D A

- 1. Call to Order**
- 2. Roll Call**
- 3. Moment of Silence**
- 4. Pledge of Allegiance**
- 5. Review and Adoption of Meeting Agenda**
- 6. Public Comment Period** *One Opportunity of Three Minutes per Individual or Five Minutes per Group on Non-Public Hearing Matters*
- 7. Consent Agenda**
 - a. Approval of Minutes:
 - i. June 13, 2022 Work Session Draft Minutes
 - ii. June 27, 2022 Regular Meeting Draft Minutes
 - b. Approval of Expenditures - June 2022
 - c. **Resolution 22-55** - Recognition & Appreciation of Charles M. Shaver
 - d. **Resolution 22-56** - Amending FY 2023 Budget Appropriating Additional Funds to Pamunkey Regional Library
 - e. **Resolution 22-57** - Appropriating Funds for VML VACO Expense
 - f. **Resolution 22-58** - Approving Property-Split for Central Garage Water Tower Site
- 8. Presentation**
 - a. **Resolution 22-55** - Recognition & Appreciation of Charles M. Shaver - Sherry Graham, Director of Planning
- 9. Old Business**
 - a. Public Safety Radio System Update - Travis Wolfe, IT Manager
 - b. Personal Property Tax Update - Karena L. Funkhouser, Commissioner of the Revenue

10. Public Hearing

- a. **Resolution 22-59** - CUP 01-22, Applicant: Charles Snead - Sherry Graham, Director of Planning
(Separate Agenda Packet Download Due to Size - 143 pages)

11. Administrative Matters from County Administrator

- a. Administration Report - Percy C. Ashcraft, County Administrator
- b. Board Information
 - i. Animal Activities Report
 - ii. Building Department Report
 - iii. Fire & EMS Department Report
 - iv. Sheriff's Department Activity Report
 - v. Utilities Department Report
 - vi. Synopsis from MPPDC Meeting
 - vii. VDOT Transportation Briefing
 - viii. Bay Transit Third Quarter Ridership Report

12. Board of Supervisors' Comments

13. Closed Meeting

- a. Motion to Convene Closed Meeting in accordance with Section 2.2-3711 (A)(8) of the Code of Virginia to consult with legal counsel on a specific legal matter regarding taxation regulations for Indian Tribes requiring the provision of legal advice by counsel.
- b. Motion to Reconvene in Open Session
- c. Certification of Closed Meeting
- d. Action on Closed Meeting (if necessary)

14. Adjourn or Recess

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

During Public Comment and any Public Hearing periods, speakers shall be provided one opportunity of three minutes per individual or five minutes per group. Speakers shall provide their name, district of residence, and if applicable, the group they are representing. The Board of Supervisors may modify and/or set other rules governing the conduct of Public Hearings.

Detailed instructions for viewing live-streams of meetings, signing up to speak via Zoom (registration required by noon on the day of the meeting), and general guidelines for Public Comment & Public Hearings are available from the [King William County website](#).

AGENDA ITEM 7.a.

Approval of Minutes:

AGENDA ITEM 7.a.i.

June 13, 2022 Work Session Draft Minutes

**DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
WORK SESSION MEETING OF JUNE 13, 2022**

A work session meeting of the Board of Supervisors of King William County, Virginia, was held on the 13th day of June 2022, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moren called the meeting to order.

Agenda Item 2. ROLL CALL

The members of the Board of Supervisors were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Absent
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 3. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Greenwood made a motion to remove Item 6 – Closed Meeting from the agenda. Mr. Hodges seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Absent
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Nay

The motion to amend was approved. A motion to adopt the agenda was never made.

Agenda Item 4. WORK SESSION MATTERS

4.a. Elections Update - Alison Fox, General Registrar

Ms. Fox reported that the November 2021 general election went smoothly. There is no primary in 2022. The Registrar's office is currently working on sending out redistricting information and new cards to citizens and is working with a liaison from the state to complete the task by the end of July.

The November 8, 2022 election will be for Local US Representatives, West Point Town Council, West Point Mayor, King William School Board District 3 position, three positions on the West Point School Board, and the Clerk of the Circuit Court. The deadline to apply to run for these positions is June 21, 2022 at 7pm.

Vice Chair Hodges asked how many signatures were required on the applications. Ms. Fox said 50 for West Point and 125 for King William.

Ms. Fox said precincts look good now but they are always looking for more poll workers. District 5 does need more staff. The term is two-years. There is a form to fill out and then the Electoral Board votes. Elected officials cannot work the polls but County employees can.

Chairman Moren asked how much money was saved by not having to hold a primary. Ms. Fox said about \$10,000-\$12,000.

Supervisor Greenwood asked if this amount was already budgeted. Ms. Fox said yes, each election is shown separately in the budget.

Ms. Fox said the new electronic poll books have been received and training will be provided next month. The State has a contract with DenTek who sets up the books and provides the training. This is what poll workers use to look up voters when they come to vote.

4.b. VDOT Quarterly Update - Lee McKnight, Residency Administrator, Saluda Residency

Mr. McKnight said the Eltham bridge inspection is done and all lanes will be open by the date of the Chesty Puller 4k. A bridge opening is scheduled for June 15th of three lifts, each 15 minutes long.

There were setbacks with the Route 30/33 crosswalk repair due to a paving contractor defaulting due to increased fuel costs.

The work on Route 360 is complete and awaiting striping.

They are currently reviewing all unpaved routes in the County to make sure their list is up to date.

Mowing began today. Crews will pick up litter first. They start with the secondary routes then move to the primary routes. Brush cutting will also be taking place along Route 360 guard rails.

Supervisor Garber asked about traffic counts. Mr. McKnight said there has to be over 50 to qualify for rural rustic designation. Supervisor Garber asked if they are reviewed on a rotating schedule. Mr. McKnight said yes. If there is one the Board would like counted now, let him know.

Supervisor Garber asked about lowering the speed limit on Acquinton Church Road due to traffic fatalities on the road. Mr. McKnight said he would have a traffic study done.

Supervisor Garber asked if improvements were planned for Newcastle Road to address the water problem. Mr. McKnight said he was not aware of anything but will double-check.

Supervisor Greenwood asked about the work at Routes 600 & 360 and said he thought VDOT would get rid of the hump. Mr. McKnight said that would remain unchanged. He said there was a paving contractor problem which was delaying the project but they now have a solution for it.

Chairman Moren showed a photo of the intersection of Routes 360 & 30 and said this was the main thoroughfare in the County and it looks awful with the tall weeds. Mr. McKnight said they do not mow for aesthetic purposes, only for safety and operational purposes. He said VDOT allows the

County to mow it themselves for aesthetic purposes. Supervisor Garber said the contractor has to have substantial liability insurance. Mr. Ashcraft, County Administrator, said he'd look into it.

4.c. Scenic River Program Overview - Samantha Wangsgard, Chief Environmental Planner, Virginia Department of Conservation & Recreation (DCR) (via Zoom)

Ms. Wangsgard went over the provided presentation on the Virginia Scenic Rivers Program.

Supervisor Garber asked if tributaries of a river such as a pond or lake are affected. Mr. Hudgins, Deputy County Administrator, said it wouldn't apply unless that tributary, pond, or lake had its own designation.

Supervisor Garber asked about dams. Mr. Hudgins said dams would have to be reviewed by the General Assembly.

Mr. Hudgins said the minimum distance considered for the designation is five miles. There are reports for all existing rivers on the [DCR website](#).

Supervisor Garber asked if there was any cost to the locality. Ms. Wangsgard said no. If there were parts of the evaluation process the County wanted to do itself, they'd have to pay, but it is not required.

Chairman Moren asked if we should do one river at a time or both at once. Mr. Hudgins said it's best to do one at a time because of VCU/DCR staffing levels.

Chairman Moren asked if other localities have a Citizens Advisory Panel for this. Mr. Hudgins said we can have one if the Board desires. It would have to be approved by DCR. Forming the panel could be done in advance of the application.

Vice Chair Hodges asked if all three counties have to agree. Mr. Hudgins said they would have to have buy-in from everyone to receive the designation.

4.d. Motorola Project Update - Steve R. Garner, Project Manager with Motorola Solutions, Inc.

Mr. Garner provided a timeline of remaining items to complete the project (Attachment A). He said the project team's biggest concern is to get the system operational this summer, before the leaves are down. He said once we hit cutover, Motorola turns it over to the County and the baton is passed from him to support. A one-year warranty begins once the County signs off.

Chairman Moren asked if the testing would be done rain or shine. Mr. Garner said yes, they want to emulate real world conditions. Chairman Moren asked if they do modified line testing. Mr. Garner said it's done by grid. They do not guarantee 100% coverage.

Vice Chair Hodges asked the mapping locations. Mr. Garner said all sites and antennas are in place and a custom document was sent to the County with maps. That document is now part of the contract and Motorola has to pass access to those maps.

Mr. Garner said they are hoping the high school tower will penetrate inside the school. He said it may not penetrate the other schools because there are no transmitters. He said an RFP to a third party could be put out for an in-building solution to amplify the signal. He said they will test Purina and the West Point plants. They can also be asked to install their own in-building amplifier if the signal does not penetrate. He said Motorola does not normally provide that service but he can provide a list of third parties who work on their equipment.

Supervisor Garber asked what coverage Motorola guarantees. Mr. Garner said 95% of area on the maps provided (painted). Supervisor Garber asked what happens if they do not get 95% when performing the test. Mr. Garner said the team figures it out and fixes it.

Mr. Garner said cutover will happen at timeline item 22 – final acceptance. Then they will pull legacy equipment off the towers. A decision will need to be made about the ASR site. They will work with Hanover as well.

4.e. Lease Agreement and Memorandum of Understanding with the King William Historical Society - Percy C. Ashcraft, County Administrator

Mr. Ashcraft said a question came up about an item on the draft lease and he'd like to delay discussion until he can speak with the Historical Society again. The Board accepted the delay by general consensus.

4.f. Proposed Process for Amending King William County Code §10-69 (b), Dogs Running at Large, to Include Additional Subdivisions in the Year-Round Dog Leash Law - Percy C. Ashcraft, County Administrator

Mr. Ashcraft presented information to create a process by which subdivisions could be added to the current year-round leash law.

Supervisor Garber asked if it was possible to make all major subdivisions included in the law. Mr. Ashcraft said there may be some that don't want to be included. Supervisor Garber said people should feel secure in their homes and he's been bitten ten times while out running. He said many people may not know they are eligible.

Vice Chair Hodges said the entire town of West Point is under the year-round leash law and it might be hard to do on all subdivisions.

Supervisor Garber said the problem is the dog could be from another subdivision. He asked how the leash law is enforced. Mr. Ashcraft said call the Sheriff. Animal Control will capture it if they see it.

Captain Scott Hamilton said the Sheriff supports there being due process for being added to the list.

Vice Chair Hodges said the dog could come from adjacent farms. He said he is good with doing it for all major subdivisions but would prefer to wait until Supervisor Moskalski returns.

Mr. Ashcraft said staff would rewrite it as a draft Ordinance for the Board to approve at their next work session before it goes to a Public Hearing.

4.g. County Signage - Percy C. Ashcraft, County Administrator

Mr. Ashcraft presented options for welcome signage to be placed at the entrances to the County on Routes 360 and 30. The Board liked the design provided by Dave Tench Signs.

Supervisor Garber asked the gauge of the aluminum. Mr. Hudgins said he didn't know.

Supervisor Greenwood asked the lifespan of the sign. Chairman Moren said 20-25 years.

Vice Chair Hodges said it would be nice to have solar lights shining on the sign so it's visible at night.

Directional signage for King William Park from Directional Signing Program (a VDOT contractor) was shown. Mr. Ashcraft said there is currently no signage on Route 360. The signage must be acquired through VDOT because it will be in their right of way. VDOT will not allow signage to be placed in their right of way on Route 30.

Supervisor Garber asked the size of the signs. Mr. Hudgins said the size is dictated by the speed limit.

Vice Chair Hodges asked how many signs would be placed. Mr. Ashcraft said two, one eastbound and one westbound. They would be identical.

Chairman Hodges asked if the signs would get lost amongst others at the intersection. Mr. Ashcraft said they are VDOT recommendations.

Vice Chair Hodges said signs should be on Route 30 as well.

Replacement directional signage for the intersection of Horse Landing and Courthouse Roads was shown. Supervisor Greenwood said he preferred the design which matches the welcome signs.

Mr. Ashcraft said the total for four welcome signs, 2 VDOT signs, one directional sign, and one museum sign (requested and paid for by the King William Historical Society) would be \$20,500. The Historical Society is giving \$4,000 towards that cost. The matter is included in the capital plan and the Board has already approved funding.

Chairman Moren asked the lead time and how long the quotes are good. Mr. Hudgins said the contractors didn't provide an expiration but they knew it was a pretty immediate need.

Supervisor Garber made a motion to approve the ordering of the preferred signage. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Absent
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

4.h. Recreation Expansion Plan Discussion - Percy C. Ashcraft, County Administrator

Mr. Ashcraft presented two proposals for a Recreation Expansion Plan – one from Hill Studio and one from LPDA. Staff recommends using Hill Studio who assisted the County with the Comprehensive Plan. The LPDA quote is double what Hill Studio quoted and is geared more toward a larger locality.

Vice Chair Hodges asked if anyone in-house has the expertise to do the plan. Mr. Ashcraft said he prefers to use people who do this for a living and could do it all at one time rather than having staff members try to fit it into their already busy schedules. He said it is worth it. Mr. Hudgins said these plans would also deliver key concept plans which we cannot do in-house.

Mr. Ashcraft said staff is pursuing grant funding. Supervisor Garber asked if any of the grants have a local match. Mr. Hudgins said the MPPDC said it's best to use the ARPA tourism funds which the County shares with West Point.

Vice Chair Hodges asked who would meet with Hill Studio. Mr. Ashcraft said individuals from the Recreation Commission, staff, Board, the public, and other stakeholders. This would be a subset of the Comprehensive Plan and would use the 500-600 citizen responses to the online survey.

Vice Chair Hodges asked what locations the study would include. Mr. Ashcraft said the entire County. They would look at the state forests and how to involve more people in recreation. The more it could be moved toward the Courthouse area, the better.

Supervisor Garber said a large part of the project is to expand use for County residents. He said everyone will have input.

Mr. Ashcraft said they are trying to work with the Department of Forestry to make more use of the state forests which are currently only open by request.

Approval of the Hill Studio contract will be placed on the June 27, 2022 regular meeting agenda.

4.i. Potential Compensation Board Budget Amendments - Natasha Joranlien, Director of Financial Services

4.j. DSS Personnel Discussion - Percy C. Ashcraft, County Administrator

Mr. Ashcraft presented a memorandum from Nita McInteer, King William Human Resources Manager with recommendations for HR policies for the Department of Social Services.

Mr. Ashcraft and Ms. McInteer met with the Regional Director of the Virginia Department of Social Services and they determined together that the policies should remain as they currently are. Mr. Ashcraft said DSS staff are similar to Constitutional Officers in that the majority of their funds come from the State.

Staff recommends DSS employees follow the County's holiday schedule, inclement weather policy, and grievance procedure.

The Board's approval must then be approved by the State Board. He said the policy can be changed in the future if necessary, but the State is resistant to approving outside policies.

Chairman Moren asked who would administer HR duties to DSS staff. Mr. Ashcraft said Ms. McInteer would take those duties over.

Supervisor Garber asked who will manage DSS finances. Mr. Ashcraft said DSS will have the same involvement – managing grants, state funding, and leave, with oversight from County Finance.

Vice Chair Hodges asked when the policies would take effect. Mr. Ashcraft said the State meets quarterly.

Supervisor Garber asked if Mr. Ashcraft or Ms. McInteer foresee any problems. Mr. Ashcraft said no, it has been a smooth transition.

Approval will be brought forth at the June 27, 2022 regular meeting.

Chairman Moren asked if there have been applications received for the Social Services Advisory Board. Mr. Ashcraft said one has been received; no one from the previous Social Services Board has applied.

Vice Chair Hodges asked if former members didn't apply because they would no longer be paid. Mr. Garber said he didn't think so. He believes they were discouraged by what's happened.

Vice Chair Hodges asked if there have been any applications for DSS Director. Mr. Ashcraft said the State starts the process and weeds out any unqualified applicants. He anticipates getting a couple applications this week.

Supervisor Greenwood asked the application closing date. Mr. Ashcraft said it was May 31st and is now June 15th.

Vice Chair Hodges asked if the Advisory Board has input into the hiring process. Mr. Ashcraft said not this time because there is no one on the Board. Even so, they would not be in the interview.

4.k. Library Discussion - Percy C. Ashcraft, County Administrator

Mr. Ashcraft referenced an email and attachment received from Tom Shepley, Director of the Pamunkey Regional Library (PRL) stating library hours would be reduced from 52 to 16, a 70% reduction. He reminded the Board that King William currently provides almost \$500,000 in funding. The PRL's funding was not cut by the Board.

Chairman Moren said the library asked for a budget increase for FY '23 of \$148,571, a 34% increase, and never provided the information or justification requested by the Board nor did they submit a revised budget proposal. Mr. Shepley warned Mr. Ashcraft hours would be cut by 50% if the funding increase was not met. He is frustrated by the PRL's 70% reduction in hours. If the County reduced funding by 70%, it would be \$133,379. He said the Board could amend the FY '23 budget if desired.

Mr. Ashcraft said no one doesn't want to fund the library. He feels we are being held hostage based on the formula the library used to try to get to the new minimum wage (raising annually from \$11/hr to \$15/hr in 2026 per Code of Virginia [§40.1-28.10](#)). He said the County and others are in the same situation with having to raise wages but are doing it incrementally, as is the State. He said PRL is bringing hardship to the community and trying to embarrass this Board.

Chairman Moren said it is extortion.

Vice Chair Hodges asked how much employees currently make. Mr. Ashcraft said we do not know because Mr. Shepley will not provide information.

Supervisor Garber said the sign on the library window advertising hiring states two positions – one at \$13.59/hour for 19 hours per week and another at \$11.44/hour for 12-16 hours per week. He said they are certainly not going to raise them all to \$15/hour. He said Mr. Shepley's math does not work and he was not factual in the information he provided to the Board. He believes Mr. Shepley has a vendetta against the County for not funding the increase. He said he asked for the number of people who received Mr. Shepley's first email and was told 4,091 people received it. Of that, the County received a very small number of complaints from those wanting the Board to increase their funding.

Vice Chair Hodges read aloud an email from the King & Queen County representative on the PRL Board of Trustees (Attachment B). He said incorrect information has been circulated regarding the West Point library branch. The building the library is in is owned by the Town of West Point, not Wyatt Ogg. The PRL does not pay rent or maintenance on that building. He wants the County to look at moving away from the PRL.

Supervisor Garber asked how the County was assigned to this regional library system. Mr. Ashcraft said the County can leave; we don't have to be part of it just because we are adjacent to other localities who are part of it. Supervisor Garber said King & Queen County decided to give the increase to the library after initially saying they would not.

Vice Chair Hodges said the County needs a library but needs to find something different. He said he is not willing to pay that increased amount for the next 16 years. He asked what New Kent does.

Supervisor Garber said there is a lot of misinformation out there.

Supervisor Greenwood asked if the County is bound to PRL. Mr. Ashcraft said the County can leave the regional library with two years notice. ([Code of Virginia § 42.1-42](#) says, "No county or city participating in a regional library system shall withdraw therefrom without two years' notice to the other participating counties and cities without the consent of such other participating political subdivisions.")

Vice Chair Hodges said we should look into combining the Upper King William and King & Queen branches.

Chairman Moren asked if the Board would like to form a working group to begin looking into other options. He and Supervisor Garber both said they would help.

Agenda Item 5. BOARD OF SUPERVISORS' REQUESTS

Supervisor Garber thanked everyone for coming and said he appreciated the public's input. He looks forward to a more uniform leash law and to a traffic study to lower the speed limit on Acquinton Church Road.

Supervisor Greenwood thanked people for coming and reiterated his desire to looking into other library options. He said he hoped the tower testing will be at 95% and said there was trouble with the signal penetrating Food Lion.

Vice Chair Hodges thanked people for coming and said the library was the biggest thing on his mind. He said 55 mph is the default speed limit on Acquinton Church Road unless posted otherwise. Chairman Moren said the recent fatality on the road was not speed related.

Chairman Moren commended staff on the public service week picnic the previous Friday.

Agenda Item 6. CLOSED MEETING

Agenda Item 7. ADJOURN OR RECESS

Supervisor Garber made a motion to adjourn the meeting; seconded by Vice Chair Hodges. With no discussion and no opposition, the meeting was adjourned.

COPY TESTE:

Edwin H. Moren, Jr., Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

ATTACHMENT A

	<i>King William County, Virginia</i> <i>4-Site ASTRO 7x Simulcast Cell</i> <i>Public Safety Communications System</i>	
Project Number VA-17I100AG		

TIMELINE OF REMAINING ITEMS TO COMPLETION
Board of Supervisors Work Session
June 13, 2022

NO.	DESCRIPTION OF ACTION ITEM	DATE	RESPONSIBILITY
1	All sites complete	5/20/22	Tower Crew
2	Moved all spares to Prime site	5/25/22	RCV
3	Programmed all of the site routers	6/1/22	Engineers
4	Completed optimization of all sites	6/3/22	ST
5	Passed audio and data between sites	6/7/22	Engineers
6	Reprogram test radio and setup talkgroup	6/14/22	Engineer & RCV
7	Perform a FATP and site visit for the County	6/14/22	Engineers
8	Internally test the functionality and clarity of the system	6/13/22 to 6/15/22	Implementation Team
9	FCC License is granted for the new system	6/17/22	EZ Spectrum
10	Coverage Acceptance Test Plan begins	6/20/22 to 6/30/22	Customer and Motorola Team
11	Preliminary Cutover and discussion about alarms	6/22/22	Customer and Motorola Team
12	R56 Grounding and site audits	6/23/22	ST
13	Installation of Provision (microwave alarming system)	7/5/22	Steimel/Aviat
14	Microwave Backhaul ATP	7/7/22	Steimel/Aviat
15	Meeting to determine system alarms	7/6/22	Customer & Motorola
16	Reprogramming of subscribers	7/12/22	RCV

	<i>King William County, Virginia</i> <i>4-Site ASTRO 7x Simulcast Cell</i> <i>Public Safety Communications System</i>	
Project Number VA-17I100AG		

NO.	DESCRIPTION OF ACTION ITEM	DATE	RESPONSIBILITY
17	Install equipment that will be used by the dispatch location	7/13/22	RCV and ST
18	Cutover to NEW ASTRO25 system	7/14/22	Team
19	Removal of legacy equipment from the following sites (VSP, Courthouse and Old Church)	7/19/22	Backhaul
20	Provide final system documentation	7/22/22	Engineering
21	Complete any/all punchlist items	7/25/22	Motorola Team
22	Final acceptance	8/12/22	Motorola PM
23	System Warranty commences	9/1/22	Motorola Service

SIGNIFICANT DATES:

Contract signing—11/25/19

CDR Completed—2/25/20

Discussion with WHRO about selling tower site to the County—4/1/20

SBA Application Completed—7/1/20

ATC Application—7/1/20

Received permits from County—1/15/21

Placed shelters at SBA, KWHS and AT&T—7/1/21

Received Electrical Service at KWHS—8/1/21

Received Electrical Service at SBA—8/1/21

	<i>King William County, Virginia</i> <i>4-Site ASTRO 7x Simulcast Cell</i> <i>Public Safety Communications System</i>	
Project Number VA-17I100AG		

Received Electrical Service at AT&T—11/1/21

Received a fully executed site lease from the Commonwealth of Virginia
for the VSP-West Point site—1/15/22

DRAFT

ATTACHMENT B

Email read into minutes by Vice Chair Hodges.

Well I had my first board meeting and it is my last.

I raised my concerns about the accounting and violations of Virginia Code governing regional libraries. I said that as a rep for KG I wanted to know how much money our library was spending and for what. I was then told that they did not want my kind of person on the board and I had no right to bring up these issues.

I asked for the policies & procedures manual and the board member asked Shepley for permission to give me a copy !?

Shepley is getting a 5% salary increase because is doing such a good job!!

The board has no idea about financial accountability and does exactly what they are told to do by Shepley.

There is something really stinky going on and I do not want to be a part of it when the dirt hits the fan.

Sorry, but there are lines I just will not cross.

Please let me know if I can help. I just want to do what is right and good for the county and the residents.

AGENDA ITEM 7.a.ii.

June 27, 2022 Regular Meeting Draft Minutes

**DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF JUNE 27, 2022**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 27th day of June 2022, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moren called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Vice Chair Hodges made a motion to add a discussion of the Pamunkey Regional Library as Item 9d. Supervisor Moskalski seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Supervisor Garber moved for the adoption of the amended agenda with the addition approved above; motion was seconded by Vice Chair Hodges. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 6. PUBLIC COMMENT

Chairman Moren opened the Public Comment period.

Libby from Aylett addressed Mr. Ashcraft. Chairman Moren told the young lady to only address the Board. She said she was told that everything regarding DSS decisions were on hold in the interest of the department as well as those affected. She said that she is one of the 23 cases DSS currently has and you cannot put a child's life on hold. She further said she needed transportation home at the conclusion of the meeting.

Lisa Mason of District 2 said Zebulon's Grotto continues to operate despite violations and is out of compliance with Planning & Zoning regulations. She asked for a VDOT site study on the road and asked how long is this going to go on. She asked who they are to call next weekend when guests arrive for the holiday.

Charles Snead of District 2 said he currently has an application for a CUP for a campground on his property. He said his CUP did not get a fair hearing at the Planning Commission meeting and public hearing on June 7, 2022. He said he attended expecting to address questions however there were no questions and no discussion on the CUP or permit. Instead the discussion was over past violation notices and neighbor complaints and he was subjected to a litany of negative viewpoints. He said he was not prepared to discuss and defend past violations. He said he was demonized and discriminated against by his neighbors who were allowed to continue speaking for more than six minutes. He said he has been working with Planning and Zoning to meet compliance and has been through four Zoning Administrators, each with a different interpretation of the codes. He said there is intolerance and harassment by ill-intentioned neighbors. He has emailed each Board member and would like to meet with them individually to discuss his concerns. He said his goal is to be a strong financial asset to King William which people will be proud to mention to others.

Written comments from Chris Couch of District 5 were provided to the Board (Attachment A).

There being no further speakers, the Chairman closed the Public Comment period.

Agenda Item 7. CONSENT AGENDA

Consent Agenda items were:

- a. Approval of Minutes:
 - i. May 9, 2022 Work Session Draft Minutes
 - ii. May 23, 2022 Regular Meeting Draft Minutes
- b. Approval of Expenditures - May 2022
- c. **Resolution 22-47** – Directing the Treasurer to Issue a Business License Tax Overpayment

Supervisor Moskalski moved for approval of the Consent Agenda; motion was seconded by Supervisor Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-47

A RESOLUTION DIRECTING THE TREASURER OF KING WILLIAM COUNTY TO ISSUE A BUSINESS LICENSE TAX REFUND DUE TO OVERPAYMENT

WHEREAS, the Commissioner of the Revenue has determined an overpayment of business license tax in the amount of \$28,915.52 has been made by [REDACTED] (“the taxpayer”); and

WHEREAS, the Commissioner of the Revenue has determined that the taxpayer paid all taxes due based on an erroneous estimation of gross receipts on their 2022 Business License application and is entitled to a refund of excess taxes paid. Such refund has been consented to by the County Attorney as provided for in Section 58.1-3981 of the Code of Virginia; and

WHEREAS, the Board is required to direct the Treasurer to issue a tax refund for erroneous tax payments for amounts exceeding \$2,500;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King William County directs the Treasurer to issue a refund of \$28,915.52 to [REDACTED].

DONE, this the 27th day of June, 2022.

Agenda Item 8. PRESENTATION

8.a. Taxing Authority Consulting Services (TACS) Presentation – John A. Rife, Attorney

Mr. Rife said TACS has worked with the King William County Treasurer for about 1.5 years and collected approximately \$1 million. Originally, 271 accounts were placed with TACS. 100 have been paid in full and balances are left on 171 of them. Of those, and 70 are making payments with about 30 of the 70 making regular payments.

Supervisor Garber asked how many accounts have balances. Mr. Rife said 171 which includes those on payment plans.

Mr. Rife said they will hold their first sale in September of about 20 parcels. The auction, conducted through Virginia Auction Company, is not yet scheduled. There is no cost to the County for the auction. It is held on a buyer’s premium basis and will be hybrid (online and in-person).

Mr. Rife said they make a concerted effort to locate owners, heirs, etc. and try to keep costs as low as possible. If they qualify for non-judicial sale, they go that way.

Supervisor Garber asked if owners pay all the fees. Mr. Rife said yes, the first thing they pay is the County's cost. They have recovered \$12,500 in costs and approximately \$20,000 is still outstanding. Another auction will be held in early 2023.

Vice Chair Hodges asked if they have been unable to locate some heirs. Mr. Rife said they find most during the title review stage.

Supervisor Garber how long an account is delinquent before it can be turned over to TACS. Mr. Rife said it must be at least 90 days but most don't turn over that quickly.

Supervisor Greenwood asked if there has been no contact with the remaining 100 outstanding accounts. Mr. Rife said some of them are in a payment plan. They must pay 25% down if the case is pre-litigation or 50% down if the case is post-litigation.

Supervisor Garber asked if parcels are sold if the payment plan is defaulted. Mr. Rife said not necessarily. The statute says you can't go on another payment plan if you have defaulted on one. Supervisor Garber asked when it goes into delinquency. Mr. Rife said 15 days after the due date.

Mr. Rife said there are currently only two accounts in litigation.

Chairman Moren asked if TACS performs the work on auto pilot or receives direction from the Treasurer. Mr. Rife said the Treasurer's office tells TACS what's being advertised as delinquent and coordinates with them on the auction location. It is the Treasurer's decision if someone wants to stretch out the payment plan due to hardship.

Chairman Moren asked if people are being driven from their homes. Mr. Rife said no. Less than 5% of the parcels are owner occupied.

Chairman Moren asked up until what point can a person still pay. Mr. Rife said until the gavel falls.

Vice Chair Hodges asked if TACS tracks lottery winners. Mr. Rife said they research that as well as other resources of possible sources of payment.

Agenda Item 9. OLD BUSINESS

9.a. Lease Agreement with the King William Historical Society - Percy C. Ashcraft, County Administrator

Supervisor Moskalski made a motion to approve the lease agreement with the King William Historical Society as presented. Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

9.b. Recreation Expansion Plan Discussion - Percy C. Ashcraft, County Administrator

Mr. Ashcraft said Hill Studio has the lower bid and a better feel for the County since they worked on the Comprehensive Plan.

Supervisor Moskalski made a motion to approve the Parks & Recreation Extension to the King William County Comprehensive Plan agreement with Hill Studio. Supervisor Garber seconded the motion. The Chairman called for any discussion. All were in favor with none opposed.

Chairman Moren asked where we'd be in five to ten years. Mr. Ashcraft said we have the core in place now but it is underutilized, especially the state forests. Parks & Recs numbers are increasing and we only have one soccer field. The baseball fields need improvement and expansion, especially for parking. The youth football program has no home. There are no walking trails or tennis courts. The plan covers anything having to do with recreation in the County and will focus on the Central Garage area and investigating ways to move the next wave of expansion towards the center of the County.

Chairman Moren asked who is managing the expansion plan program. Mr. Ashcraft said County Administration with the Planning Department, Recreation Commission, and school divisions.

Vice Chair Hodges said he got a parking complaint today. Mr. Ashcraft said parking is needed at King William Park. Supervisor Garber said it is currently too far from the ball field.

9.c. DSS Personnel Discussion - Percy C. Ashcraft, County Administrator

Mr. Ashcraft said the Board recently brought the Social Services Board in-house. Traditionally, DSS employees have followed state guidelines and policies. Mr. Ashcraft and Nita McInteer, HR Manager, have met with state representatives and recommend DSS employees stay under the state policies with three deviations. Mr. Ashcraft said nothing in state policy conflicts with County policy. He said DSS employees are similar to Constitutional Officers in that they are funded in part by the State Comp Board. The three deviations recommended are following the County holiday schedule, inclement weather policy, and grievance procedure.

Supervisor Garber asked how the DSS employees have responded. Mr. Ashcraft said some were nervous but everyone is on board as far as he can tell. He said this provides a stable policy for them.

Supervisor Garber made a motion to approve the DSS Human Resources policies as presented. Vice Chair Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

9.d. Library Discussion - Percy C. Ashcraft, County Administrator

Chairman Moren said he, Mr. Ashcraft, Mr. Edwards from West Point, and King William's PRL Board of Trustees representative, Mary Shipman, met earlier that day with Mr. Shepley to discuss the cutting of hours and learned a few things about how Mr. Shepley arrived at his budget figure.

Vice Chair Hodges proposed the County pay the extra money to get the hours back. He said he doesn't want to pay \$400,000 for 16 hours of service.

Supervisor Greenwood said he is not in favor of giving in to them just to get hours.

Supervisor Garber said he is not in favor either.

Supervisor Greenwood asked if the library guaranteed they'd give back the hours.

Chairman Moren said the reduced hours were scheduled to begin July 5th.

Supervisor Garber said there was no negotiation on the library's part. Vice Chair Hodges said he though there was some. Supervisor Garber said they came down \$17,000 from their initial ask.

Chairman Moren said we either pay \$444,597 for 15 hours of service or \$590,000 for 52 hours.

Supervisor Garber asked if the amount would go up again next year. Chairman Moren said we don't know.

Supervisor Greenwood said we needed to look for other options.

Chairman Moren said we can't have another option in place by July 5th and we don't have another option yet.

Supervisor Moskalski said we can't do anything in two weeks. More legwork, meetings, etc. are needed. He said he doesn't appreciate the way this was done by the library and is very displeased. He said he is sympathetic to those using the services and it seems unnecessarily cruel to users. He asked if the Board wanted their legacy to be that they shut down the library. He said it doesn't make good sense to pay \$444,597 for 15 hours.

Supervisor Garber asked the County Attorney, Andrew McRoberts, the legal implications of withdrawing and how it could be done without being sued. Mr. McRoberts said he'd need to talk with the County Administrator and look into it.

Supervisor Greenwood asked if using Unassigned Funds was allowed without a public hearing. Mr. McRoberts said a public hearing is only required if the amount is over 2% of the budget.

Supervisor Greenwood asked if all the other counties gave in to the library's demands. Mr. Ashcraft said yes.

Vice Chair Hodges made a motion to increase funding to the library using the Unassigned Fund. Supervisor Moskalski seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Nay
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Nay
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Chairman Moren encouraged people to use the services and not make the County waste this money. He asked the Friends of the Library to provide feedback to the Board.

Agenda Item 10. NEW BUSINESS

10.a. Resolution 22-48 - Endorsing the Submission of Smart Scale Applications Requesting Transportation Funding - Sherry Graham, Director of Planning

Ms. Graham said the County is down to three Smart Scale applications from five.

Chairman Moren asked why left turns and U-turns were being prohibited on Mill Road. Ms. Graham said VDOT said they weren't going to stop the turns completely but having a concrete island so both lanes can't go at the same time because it was causing accidents.

Supervisor Greenwood asked what was dropped. Ms. Graham said West Point did not want the one there and the other VDOT said they didn't feel warranted Smart Scale.

Ms. Graham said updates on the projects would begin in January.

Supervisor Garber made a motion to approve Resolution 22-48. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

10.b. Regional Jail In-House Road Crew - Jeff Walton, Sheriff

Sheriff Walton said the Middle Peninsula Regional Security Center (MPRSC) has discussed bringing back an in-house road crew. This service was stopped in the past due to budget cuts and all the landscaping equipment was sold.

The County would provide the tools and equipment for any work they'd want done. The estimated cost is \$141,173 for the first year. If all member jurisdictions chose to participate, each would pay \$28,235.

Sheriff Walton said all other localities may not be on board. He knows of at least two who are not. He said there are not a lot of people needing community service hours right now in the County who could be used to help pick up trash. The crew would have 4-5 workers and they'd all have to do the same task because there would only be one guard allocated. He said he told the MPRSC Superintendent that he doesn't like asking for more money after the budget has just passed.

Chairman Moren asked if the opportunity to participate would still be around in a year. Sheriff Walton said yes. He thinks it's a good idea because we don't have a concentrated effort to keep the County clean. The work crew would be available one day per week.

Supervisor Garber asked if they'd work eight-hour days. Sheriff Walton said probably six.

Chairman Moren asked if they'd come every week. Sheriff Walton said yes, depending on weather.

Vice Chair Hodges said if only three localities participated, they could be available more often but it would also be more expensive.

Chairman Moren asked if the work crew would stress the Sheriff's resources. Sheriff Walton said no.

Chairman Moren asked if all members of the crew would be non-violent offenders. Sheriff Walton said yes and the size and availability of the crew would also be dependent on the current inmate population.

Sheriff Walton recommended waiting until next year and exploring the idea in more depth before budget time. The general consensus of the Board was to follow the Sheriff's recommendation.

10.c. July 18, 2022 Special Work Session w/Planning Commission - Percy C. Ashcraft, County Administrator

Mr. Ashcraft said the Planning Commission has requested a joint work session with the Board to discuss revisions to the current Zoning Ordinance. They would like the Board's input before advancing further. The general consensus of the Board was to propose Wednesday, July 20th, as the date.

Agenda Item 11. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

11.a. Administration Report – Percy C. Ashcraft, County Administrator

Mr. Ashcraft provided the Board with an updated copy of his monthly report. He added to the Meetings & Special Dates July 21st – Blood Drive. He said the foliage testing for the new Public Safety Radio System began June 20th and has been successfully implemented but not yet completed. He also mentioned that three KW Little League teams are headed to the state championship.

Supervisor Garber asked if the Reassessment field appraisers need permission to go on private property. Sheriff Walton said if people don't want them there, ask them to leave and they will leave. The field appraisers knock on the door to ask homeowners' permission and they've been mostly agreeable.

Chairman Moren asked staff to check with Dominion to see if they're expecting supply chain problems like Rappahannock Electric Cooperative.

Supervisor Garber asked if King & Queen County was paying 50% towards the new flooring at the Regional Animal Shelter. Mr. Hudgins said yes, they pay as part of their budget.

Vice Chair Hodges asked if the graduating firefighters were already in the budget. Mr. Ashcraft said yes.

Supervisor Garber asked if the dispatcher recently hired was already in the budget. Sheriff Walton said yes, it was a vacant position.

11.b. Six-Month Work Plan – Percy C. Ashcraft, County Administrator

Mr. Ashcraft said department heads submitted their goals and objectives for the next six months based on the Comprehensive Plan and Board direction. This is a roadmap for what the department hopes to accomplish over and above their daily tasks. Department heads will be held accountable and evaluated on completion of each item. There are 187 goals submitted and agreed upon by County Staff and Administration.

Chairman Moren said he'd like to see it go for six months and see how it works. He asked if the six hours of professional development were for every employee. Mr. Ashcraft said yes utilizing Weldon Cooper, in-house training, and outside sources. It will jump to 12 hours next year.

Each department has also been tasked with visiting another locality to learn and share best practices.

11.c. Board Information

Chairman Moren said there is great detail provided on the reports and remarked that VDOT seems busy in the County.

Vice Chair Hodges asked if recycling drop-off sites are listed on the County website. Mr. Ashcraft said yes.

Agenda Item 12. BOARD OF SUPERVISORS' COMMENTS

Vice Chair Hodges said he's glad they did something with the library and we need to continue looking at other options. He said it would be very expensive to do it on our own.

Supervisor Moskalski said it didn't make sense to pay all that money for 16 hours and funding the library was financially wise, at least for the short-term. He said the situation could've been handled better from the start and he places a lot of that on the Library Director. He feels much better now that Mr. Edwards is on the Library Board and he answered questions Mr. Shepley didn't. He said we owe it to the taxpayers and library users to look further.

Supervisor Greenwood thanked people for coming and said he didn't want to be held hostage by someone demanding more money. He feels others will now do the same.

Supervisor Garber said \$88,000 of the library request was for salaries, \$89,000 with West Point and that's not a majority. He said he sat in on the library meeting today and didn't get any answers to his questions. He said we need to continue looking at other options. He agrees with Supervisor Greenwood that he doesn't want to be held hostage and this opens the door for others to do the same. He wished everyone a happy 4th of July.

Chairman Moren said to be safe on the 4th and celebrate as Americans. He congratulated the KW Little League champs and wished them good luck.

Agenda Item 13. CLOSED MEETING

13.a. Motion to Convene Closed Meeting

Supervisor Moskalski made a motion to convene in Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the employment and performance of specific public employees and the appointment of individuals to Boards and Commissions and in accordance with Section 2.2-3711 (A)(7) of the Code of Virginia to consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved. Vice Chair Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

13.b. Motion to Reconvene in Open Session

Supervisor Moskalski made a motion to reconvene in Open Session. Vice Chair Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

13.c. Certification of Closed Meeting

Supervisor Moskalski moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT
REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 27th day of June, 2022, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 27th day of June, 2022.

13.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting other than Appointments in Item 14.

Agenda Item 14. APPOINTMENTS

14.a. Resolution 22-49 - Appointments to the Board of Zoning Appeals

Supervisor Moskalski moved for adoption of Resolution 22-49 recommending William "Walt" Bailey to the Board of Zoning Appeals for an unexpired term ending June 30, 2025 and W. Brian Hodges for a five-year term ending June 30, 2027; the motion was seconded by Supervisor Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-49
RECOMMENDATION FOR APPOINTMENT(S) TO THE BOARD OF ZONING APPEALS

WHEREAS there is currently one vacancy on the Board of Zoning Appeals (BZA) due to the resignation of Doris White with a term expiration of June 30, 2025; and

WHEREAS there is currently one additional term on the BZA expiring June 30, 2022 which is currently held by Benjamin Shumaker, who is not seeking reappointment; and

WHEREAS Benjamin Shumaker has expressed a willingness to fill Ms. White's unexpired term until a replacement can be appointed; and

WHEREAS three additional applicants have expressed interest in serving on the BZA – Walt Bailey, Brian Hodges, and Jeanette Wagner; and

WHEREAS the Board of Zoning Appeals has provided the Board of Supervisors with their recommendations; and

WHEREAS the Board of Supervisors now desires to make a recommendation to the King William County Circuit Court for appointments to these positions;

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors does recommend to the King William County Circuit Court that William "Walt" Bailey be appointed to the Board of Zoning Appeals for an unexpired term ending June 30, 2025; and

BE IT FURTHER RESOLVED that W. Brian Hodges is recommended for appointment to the Board of Zoning Appeals for a five-year term ending June 30, 2027.

DONE this 27th day of June, 2022.

14.b. Resolution 22-50 - Appointments to the Economic Development Authority Board

Supervisor Moskalski moved for adoption of Resolution 22-50 appointing D. Straughan Robinson, III for an unexpired term ending June 30, 2023 and Robert Hardwick for a four-year term ending June 30, 2026; the motion was seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-50
APPOINTMENT/REAPPOINTMENT TO THE
ECONOMIC DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

WHEREAS, there is currently one vacancy on the Economic Development Authority (EDA) Board of Directors due to the resignation of Travis Longest with a term expiration of June 30, 2023; and

WHEREAS, there is currently one additional term on the EDA expiring June 30, 2022 which is currently held by W. Brian Hodges; and

WHEREAS, six applicants have expressed interest in serving on the EDA – Raymond Carter, Elizabeth Copeland, Brian Hodges, Robert Hardwick, Justin Horning, and D. Straughan Robinson, III; and

WHEREAS, the Economic Development Authority met to review applicants during a Closed Meeting on June 8, 2022 and have provided the Board of Supervisors with their recommendations; and

WHEREAS, the Board of Supervisors now desires to make appointments or reappointments to these open positions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that D. Straughan Robinson, III be appointed to the Economic Development Authority Board of Directors for an unexpired term ending June 30, 2023; and

BE IT FURTHER RESOLVED that Robert Hardwick be appointed/reappointed to the Economic Development Authority Board of Directors for a four-year term ending June 30, 2026.

DONE this 27th day of June, 2022.

14.c. Resolution 22-51 - Appointment to the Planning Commission

Supervisor Garber moved for adoption of Resolution 22-51 appointing James D. Kellum to the Planning Commission for a four-year term ending June 30, 2026; the motion was seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Nay
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Nay

**RESOLUTION 22-51
APPOINTMENT TO THE PLANNING COMMISSION**

WHEREAS, there is currently one term on the Planning Commission for District 3 expiring June 30, 2022 which is currently held by John Breeden; and

WHEREAS, Mr. Breeden has expressed his desire for reappointment; and

WHEREAS, three additional applicants from District 3 have expressed interest in serving on the Planning Commission – Walt Bailey, Elizabeth Copeland, and James D. Kellum; and

WHEREAS, the Board of Supervisors now desires to make an appointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that James D. Kellum be appointed to the Planning Commission for a four-year term ending June 30, 2026.

DONE this 27th day of June, 2022.

14.d. Resolution 22-52 - Appointments to the Recreation Commission

Supervisor Moskalski moved for adoption of Resolution 22-52 reappointing William Faulkner (District 3), Veda Frazier (District 4), and Troy Simons (District 5) to the Recreation Commission, each for a three-year term ending June 30, 2025; the motion was seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

**RESOLUTION 22-52
REAPPOINTMENTS TO THE RECREATION COMMISSION**

WHEREAS, there are currently three terms expiring on the Recreation Commission on June 30, 2022 which are currently held by William Faulkner (District 3), Veda Frazier (District 4), and Troy Simons (District 5); and

WHEREAS, Mr. Faulkner, Ms. Frazier, and Mr. Simons have all expressed their desire for reappointment; and

WHEREAS, one additional applicant from District 4 has expressed interest in serving on the Recreation Commission – Robert Hardwick; and

WHEREAS, the Board of Supervisors now desires to make appointments/reappointments to these positions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that William Faulkner (District 3), Veda Frazier (District 4), and Troy Simons (District 5) be reappointed to the Recreation Commission, each for a three-year term ending June 30, 2025.

DONE this 27th day of June, 2022.

14.e. Resolution 22-53 - Appointments to the Wetlands Board

Supervisor Moskalski moved for adoption of Resolution 22-53 appointing Charles F. Piersa to the Wetlands Board of Directors for an unexpired term ending September 30, 2023 and Elizabeth Copeland as an alternate member for an unexpired term ending September 30, 2027; the motion was seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-53 APPOINTMENT(S) TO THE WETLANDS BOARD OF DIRECTORS

WHEREAS, there is currently one member with a term expiration of September 30, 2023 who has expressed a desire to step down from the Wetlands Board of Directors; and

WHEREAS, the Code of Virginia §28.2-1303 requires that at least one but not more than three alternate members be appointed with the same qualifications, terms, and compensation of other members and that any member who knows that he will not be able to attend a board meeting shall notify the chairman at least 24 hours in advance of such meeting and the chairman shall select an alternate member to serve in place of the absent member at the board meeting; and

WHEREAS, Elizabeth Copeland and Benjamin Shumaker have expressed interest in appointment to the Wetlands Board of Directors; and

WHEREAS, the Board of Supervisors now desires to make an appointment(s) to these open positions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Charles F. Piersa is appointed to the Wetlands Board of Directors for an unexpired term ending September 30, 2023; and

BE IT FURTHER RESOLVED that Elizabeth Copeland is appointed as an alternate member to the Wetlands Board of Directors for an unexpired term ending September 30, 2027.

DONE this 27th day of June, 2022.

14.e. Resolution 22-XX – Appointment(s) to the Social Services Advisory Board (Tentative)

No appointments to the Social Services Advisory Board were made.

Agenda Item 15. ADJOURN OR RECESS

Supervisor Moskalski made a motion to adjourn the meeting; seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

COPY TESTE:

Edwin H. Moren, Jr., Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

ATTACHMENT A

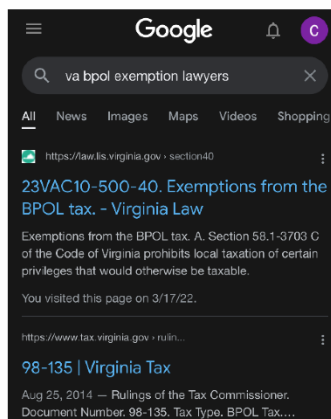
Comments for the Board of Supervisors, June, 2022 from Chris Couch, District

In the March 2022 meeting three separate issues regarding Sands Anderson's engagement with King William County (KW) were raised: the increase to the hourly rate card, the out-of-pocket expenses, and the lack of a KW business license while providing services in and to KW.

Only one of these questions was addressed – the business license.

Over \$1k in fees were charged to research this issue that could have been confirmed in a 5-minute discussion with the KW CoR. Even a simple Google search for "VA BPOL EXEMPTION LAWYER" brings up the two documents referenced by the firm at the top of the search. It took \$1k from a firm that supposedly has existing, specialized expertise in VA State Code to research a 5-minute question – one they should have already known.

In providing this answer to the BoS, this confirms the KW Board of Supervisors has full awareness and acceptance that 100% of the fees paid by KW taxpayers to Sands Anderson (~\$380,000 to date) goes directly to increasing Richmond City's business tax revenue and contributes \$0 to KW tax base.



What does this firm do for our community? What KW charities does Sands Anderson support? What local businesses do they frequent?

Failure to Respond & Selective Responses

What about Sands Anderson's justification for the "out-of-pocket costs" they are charging KW taxpayers? On April 2, 2022, these questions were again asked in an email to the BoS, the County Attorney, and the County Administrator. Not a single response has been provided to support these pass-through expenses.

A consistent theme with Sands Anderson services is a failure to fully respond to all relevant and material questions. In another example, 30 pages of materials were provided clearly articulating a position and the lawyers at Sands Anderson charged KW on a ~\$1,700 line item (on their way to over \$50k in fees) to "review with co-counsel which taxpayer's arguments to respond to".

Date	Init	Description of Service	Hours	Amount
2/27/20	DLM	Draft response from Commissioner to taxpayer administrative appeal regarding applicability of food and beverage tax to salads; Review with co-counsel which taxpayer's arguments to respond to.	5.10	1,657.50

Seems to be standard operating procedures when Sands Anderson lawyers can't or don't want to address a legitimate question, they just ignore it. Is this what the BoS considers highly specialized, professional services?

Expenses

The term out of pocket reimbursable cost implies that if \$1 is taken out of pocket, then \$1 is reimbursed to put back in pocket. It does not mean that \$10 is paid back – that would be profit. If Sands Anderson can support their out-of-pocket cost with a detailed build up (and how could they charge the expense if they haven't already determined it) then I stand to be corrected.

Dangerous Dog Ordinance

After racking up ~\$5,000 in fees this board received better legal counsel from Sherriff Walton, who suggested rather than revise an outdated ordinance to repeal it and follow the state code. This advice was taken by the Board and \$5,000 was spent on Sands Anderson for NOTHING to show for it! Stakeholder, scope, and requirement management are basic professional service services this law firm fails to perform.

KW Historical Society Lease

Over \$7,000 in fees to support the renewal of a contract with a financial value to King William County of \$10/year.

County Attorney Strategy

What is this Board's strategy for the county legal services? Is the strategy to outsource legal counsel indefinitely, never bringing resident knowledge and capability in-house?

Does this Board fully support all the fees and expenses incurred by Sands Anderson to date?

Summary of Sands Anderson Fees to King William County

Sands Anderson Legal Time and Fees Invoiced to King William County (9/19 - Present)										
MONTH YEAR	Lawyer Hours	Paralegal Hours	Total Hours	Lawyer Hour %	Paralegal Hour %	Lawyer Fees	Paralegal Fees	Total Service Fees	Lawyer Fee % of Total	Paralegal Fee % of Total
Sep-19	47.7	0.3	48.0	99.4%	0.6%	\$ 15,502.50	\$ 55.50	\$ 15,558.00	99.6%	0.4%
Oct-19	74.7	0.0	74.7	100.0%	0.0%	\$ 24,277.50	\$ -	\$ 24,277.50	100.0%	0.0%
Nov-19	83.3	2.4	85.7	97.2%	2.8%	\$ 27,072.50	\$ 444.00	\$ 27,516.50	98.4%	1.6%
Dec-19	40.1	1.0	41.1	97.6%	2.4%	\$ 13,032.50	\$ 185.00	\$ 13,217.50	98.6%	1.4%
Jan-20	60.6	0.0	60.6	100.0%	0.0%	\$ 19,695.00	\$ -	\$ 19,695.00	100.0%	0.0%
Feb-20	67.1	2.0	69.1	97.1%	2.9%	\$ 21,807.50	\$ 370.00	\$ 22,177.50	98.3%	1.7%
Mar-20	45.7	0.0	45.7	100.0%	0.0%	\$ 14,852.50	\$ -	\$ 14,852.50	100.0%	0.0%
Apr-20	38.4	3.2	41.6	92.3%	7.7%	\$ 12,480.00	\$ 592.00	\$ 13,072.00	95.5%	4.5%
May-20	29.3	5.0	34.3	85.4%	14.6%	\$ 9,522.50	\$ 925.00	\$ 10,447.50	91.1%	8.9%
Jun-20	50.3	0.0	50.3	100.0%	0.0%	\$ 16,347.50	\$ -	\$ 16,347.50	100.0%	0.0%
Jul-20	49.1	1.1	50.2	97.8%	2.2%	\$ 15,957.50	\$ 203.50	\$ 16,161.00	98.7%	1.3%
Aug-20	54.4	3.0	57.4	94.8%	5.2%	\$ 17,680.00	\$ 555.00	\$ 18,235.00	97.0%	3.0%
Sep-20	31.9	0.0	31.9	100.0%	0.0%	\$ 10,367.50	\$ -	\$ 10,367.50	100.0%	0.0%
Oct-20	18.4	2.9	21.3	86.4%	13.6%	\$ 5,980.00	\$ 536.50	\$ 6,516.50	91.8%	8.2%
Nov-20	22.6	3.5	26.1	86.6%	13.4%	\$ 7,345.00	\$ 647.50	\$ 7,992.50	91.9%	8.1%
Dec-20	15.2	3.5	18.7	81.3%	18.7%	\$ 4,940.00	\$ 647.50	\$ 5,587.50	88.4%	11.6%
Jan-21	17.8	1.5	19.3	92.2%	7.8%	\$ 5,785.00	\$ 277.50	\$ 6,062.50	95.4%	4.6%
Feb-21	49.8	1.8	51.6	96.5%	3.5%	\$ 16,185.00	\$ 333.00	\$ 16,518.00	98.0%	2.0%
Mar-21	28.4	0.6	29.0	97.9%	2.1%	\$ 9,230.00	\$ 111.00	\$ 9,341.00	98.8%	1.2%
Apr-21	15.0	0.0	15.0	100.0%	0.0%	\$ 4,875.00	\$ -	\$ 4,875.00	100.0%	0.0%
May-21	21.8	0.0	21.8	100.0%	0.0%	\$ 7,085.00	\$ -	\$ 7,085.00	100.0%	0.0%
Jun-21	18.8	0.0	18.8	100.0%	0.0%	\$ 6,110.00	\$ -	\$ 6,110.00	100.0%	0.0%
Jul-21	32.9	2.1	35.0	94.0%	6.0%	\$ 10,692.50	\$ 388.50	\$ 11,081.00	96.5%	3.5%
Aug-21	21.3	0.4	21.7	98.2%	1.8%	\$ 6,922.50	\$ 74.00	\$ 6,996.50	98.9%	1.1%
Sep-21	13.9	0.0	13.9	100.0%	0.0%	\$ 4,517.50	\$ -	\$ 4,517.50	100.0%	0.0%
Oct-21	18.6	0.2	18.8	98.9%	1.1%	\$ 6,045.00	\$ 37.00	\$ 6,082.00	99.4%	0.6%
Nov-21	16.4	1.7	18.1	90.6%	9.4%	\$ 5,330.00	\$ 314.50	\$ 5,644.50	94.4%	5.6%
Dec-21	19.0	0.0	19.0	100.0%	0.0%	\$ 6,175.00	\$ -	\$ 6,175.00	100.0%	0.0%
Jan-22	21.2	1.8	23.0	92.2%	7.8%	\$ 7,102.00	\$ 351.00	\$ 7,453.00	95.3%	4.7%
Feb-22	14.6	1.4	16.0	91.3%	8.8%	\$ 4,891.00	\$ 273.00	\$ 5,164.00	94.7%	5.3%
Mar-22	26.3	7.0	33.3	79.0%	21.0%	\$ 8,810.50	\$ 1,365.00	\$ 10,175.50	86.6%	13.4%
Apr-22	39.7	2.4	42.1	94.3%	5.7%	\$ 13,299.50	\$ 468.00	\$ 13,767.50	96.6%	3.4%
May-22	37.6	1.3	38.9	96.7%	3.3%	\$ 12,596.00	\$ 253.50	\$ 12,849.50	98.0%	2.0%
Total	1,141.9	50.1	1,192.0	95.8%	4.2%	\$372,511.50	\$ 9,407.50	\$ 381,919.00	97.5%	2.5%
Monthly Average	34.6	1.5	36.1	95.8%	4.2%	\$ 11,288.23	\$ 285.08	\$ 11,573.30	97.5%	2.5%

Analysis of Time and Expense

		Hours	Labor Cost	
Sands Anderson Actuals	Monthly Average	36	\$ 11,884	Hours for Lawyer: 34.6
	Annualized	433	\$ 142,602	
Comparison to Full Time Equivalent (FTE) (2080 Annual Hours)	Percentage of FTE	21%		Paralegal: 1.5
	Equivalent Salary		\$ 684,700	

AGENDA ITEM 7.b.

Approval of Expenditures - June 2022



Natasha L. Joranlien
Director of Financial Services

Board of Supervisors

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMO

DATE: July 25, 2022
TO: King William County Board of Supervisors
FROM: Natasha Joranlien, Director of Financial Services
SUBJECT: Monthly Expenditures - June 2022

County Administration Expenditures (excluding Payroll)

Checks and ACH processed	672,766.41
Transfer from Treasurer to Schools	805,940.58

County Administration Payroll

Payroll Net	365,032.41
Employer Benefit Portion	132,714.97
Employer State Unemployment	302.05
Employer FICA/Med Portion	38,061.10
County Costs	536,110.53
Employee Portion of Taxes	99,527.39
Employee Portion of Benefits	57,307.14
	692,945.06

ARPA Funds (Fund 215)	19,969.20
Comprehensive Services Act	68,369.71

Department of Social Services Expenditures (excluding Payroll)

Checks and ACH processed	14,039.76
Special Welfare	-

DSS Payroll

Payroll Net	34,361.46
Employer Benefit Portion	16,289.72
Employer State Unemployment	44.59
Employer FICA/Med Portion	3,559.74
DSS Costs	54,255.51
Employee Portion of Taxes	8,005.35
Employee Portion of Benefits	7,951.20
	70,212.06

TREASURER MANUAL CHECKS ISSUED

Expenses	5,156.06	Collections Expense
Refunds	-	
Pass Thru	856.17	
	6,012.23	

Total County Administration, ARPA, Social Services, CSA, & Treasurer Manual Checks	2,177,463.93
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AGENDA ITEM 7.c.

Resolution 22-55 - Recognition & Appreciation of Charles M. Shaver

RESOLUTION 22-55

RESOLUTION OF APPRECIATION – CHARLES M. SHAVER

WHEREAS Charles M. Shaver became a resident of King William County in 1973 and began serving on the Board of Zoning Appeals shortly thereafter, from 1977 until 1995, serving as Chair for four of those years; and

WHEREAS Charles M. Shaver was first appointed to serve on the King William County Wetlands Board in 1995, has been an active member of the Board for over 25 years, and served as Chair for more than four years; and

WHEREAS Mr. Shaver recently announced his retirement from the Wetlands Board in June 2022; and

WHEREAS Mr. Shaver has been a faithful advocate for his community and for the preservation of wetlands within the County and has served the County for over 45 years without seeking personal recognition;

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors expresses its appreciation to Charles M. Shaver for his valuable contributions to the citizens and environment of King William County and the King William County Wetlands Board and Board of Zoning Appeals; and

BE IT FURTHER RESOLVED that a copy of this Resolution expressing the sense of the King William County Board of Supervisors, Wetlands Board, and Board of Zoning Appeals on this matter shall be conveyed to Mr. Shaver and shall be spread upon the meeting minutes of said Board of Supervisors.

DONE this 25th day of July, 2022.

AGENDA ITEM 7.d.

Resolution 22-56 - Amending FY 2023 Budget Appropriating Additional Funds to Pamunkey Regional Library

RESOLUTION 22-56
AMENDMENT TO THE KING WILLIAM COUNTY FISCAL YEAR 2023 BUDGET
TO APPROPRIATE INCREASE OF FUNDING TO PAMUNKEY REGIONAL LIBRARY

WHEREAS the King William County Board of Supervisors approved and appropriated the FY2023 budget on May 9, 2022 under Resolutions 22-35 and 22-36; and

WHEREAS Resolution 22-36 appropriated a total of \$444,597 as local share to support the Pamunkey Regional Library organization in FY2023; and

WHEREAS, at the June 27, 2022 Regular Meeting of the Board of Supervisors, a motion to pay additional funds from unassigned fund to Pamunkey Regional Library for operations in FY2023 was passed; and

WHEREAS the King William County Board of Supervisors wishes to amend its Fiscal Year (FY) 2023 Budget to reflect additional funding of \$129,827 to Pamunkey Regional Library for a total of \$574,424 overall funding in FY2023; and

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that the FY2023 Budget is amended to reflect:

Revenues Increase

Expense Increase

Use of Unassigned Fund Balance

Pamunkey Regional Library Local Share

\$129,827

\$129,827

DONE this 25 day of July, 2022.

AGENDA ITEM 7.e.

Resolution 22-57 - Appropriating Funds for VML VACO Expense

**RESOLUTION 22-57
FY2022 BUDGET AMENDMENT
APPROPRIATING FUNDING FROM UNASSIGNED FUNDS
FOR EXPENSE TO ASSIST WITH COMPLETION OF FY21 BANK RECONCILIATION**

WHEREAS the King William County Board of Supervisors wishes to amend its Fiscal Year (FY) 2022 Budget to reflect the additional funding for expense to an outside agency to assist with the completion of bank reconciliation for Fiscal Year 2021; and

WHEREAS the King William County Board of Supervisors appropriated funds in the FY2022 budget for operating expenses in FY 2022 on April 26, 2021 under Resolution 21-31; and

WHEREAS the King William County Board of Supervisors now wishes to appropriate additional funding to pay out VML VACO Finance for work performed March 2, 2022 through June 27, 2022 to assist King William County with the bank reconciliation completion for King William County Public Schools banking;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that a total of \$30,995 be appropriated from the Unassigned Fund for the expenditure to complete the FY2021 bank accounts reconciliation.

DONE this 25th day of July, 2022.

AGENDA ITEM 7.f.

Resolution 22-58 - Approving Property-Split for Central Garage Water Tower Site

AGENDA ITEM 9.b.

Personal Property Tax Update - Karena L. Funkhouser, Commissioner of the Revenue

AGENDA ITEM 10.a.

Resolution 22-59 - CUP 01-22, Applicant: Charles Snead - Sherry Graham, Director of Planning
(Separate Agenda Packet Download Due to Size - 143 pages)

AGENDA ITEM 11.a.

Administration Report - Percy C. Ashcraft, County Administrator



County Administrator's Report

July 25, 2022 Meeting of the Board of Supervisors

Meetings & Special Dates

July

1. MPPDC Meeting – July 27, 7 p.m.; Saluda.
2. Archeological Dig Day – July 28, 10 a.m. – 4 p.m.; Historic Courthouse Tavern Site.
3. West Point Farmers Market – July 30, 8 a.m. – Noon; The Pavilion.

August

1. 4-H Club Cats & Cloverbuds Program – August 2, 1-2 p.m.; Regional Animal Shelter.
2. National Night Out – August 2, 5-8 p.m.; Ruritan Club Building.
3. Planning Commission Meeting – August 2, 7 p.m.; Board Room.
4. Recreation Commission Meeting – August 4, 7 p.m.; Parks & Rec Community Center.
5. West Point Farmers Market – August 6, 8 a.m. – Noon; Pavilion at Riverwalk Park.
6. Mangohick VFD Donation Car Wash – August 6, 9 a.m. – Noon; MVFD Station.
7. Board of Supervisors Work Session – August 8, 7 p.m.; Board Room.
8. Jammin' On the Point' Summer Concert Series – August 12, 6-9:30 p.m.; West Point Town Park.
9. West Point Farmers Market – August 13, 8 a.m. – Noon; Pavilion at Riverwalk Park.
10. Mangohick VFD REEDSTRONG Car Show – August 13, 3-10:30 p.m.; MVFD Station.
11. 4-H Club Cats & Cloverbuds Program – August 16, 1-2 p.m.; Regional Animal Shelter.
12. King William County School Board Meeting – August 16, 6 p.m.; Hamilton-Holmes Middle School.
13. Economic Development Authority Work Session – August 17, 7 p.m.; Board Room.
14. Farmers Market and Family Fun Night – August 19, 4-7 p.m.; KWHS Parking Lot.
15. West Point Farmers Market – August 20, 8 a.m. – Noon; Pavilion at Riverwalk Park.
16. Board of Supervisors Regular Meeting & Public Hearings – August 22, 7 p.m.; Board Room.
17. Food Trucks by the River – August 26, 5-8 p.m.; Pavilion at Riverwalk Park.
18. West Point Farmers Market – August 27, 8 a.m. – Noon; Pavilion at Riverwalk Park.

Notes & Updates

1. Personnel
 - a. Benjamin Smith hired as Maintenance Technician.
 - b. Kim Lewis moved from the Treasurer's Office to Payroll Specialist.
 - c. Jeanna Wilson hired as Reconciliation Specialist.
 - d. Melissa Kenney resigned as DSS Family Services Supervisor.
2. Progress is being made on the construction of the new Dollar General off Route 30.

3. County Staff will be coordinating with VDOT on mowing of medians around the intersection of Route 360 and Route 30.
4. Middlesex Social Services continues to assist our Family Services Unit on a 90-day contract.
5. King William continues to be listed as Medium for COVID-19 exposure by the State Department of Health.
6. The Ad Hoc Committee seated to analyze ways to assist the Raiders Youth Football Team held its second meeting on July 7. A follow-up meeting with personnel from the County, School Division, and the Raiders will meet the week of July 18 to discuss cost-sharing for the upgrades being discussed.
7. After receiving input from Mr. Hodges and Mr. Moskalski, it has been decided there will not be a "Welcome Sign" exiting the Town of West Point. Instead funding for a fourth sign will be rolled into replacing the Museum sign that now exists along Route 30 in front of the Old Courthouse Complex. Signs are now under construction.
8. County Staff is collaborating to identify the components of establishing an Emergency Operations Center (EOC) at the Station 1 location. Total costs are still being evaluated. Some of the funding that is not included in grants could possibly come from the Proffer Fund.
9. Next Generation 9-1-1 is expected to be launched in September by the Sheriff's Office.
10. The identification of sinkholes in the Kennington subdivision is creating conversation among the residents. Utilities Manager Josh Sluder has been talking to the HOA reps.
11. There will be a strong presence of County Government personnel at the Farmers Market and Family Fun Night on August 19. Please let me know if the Board of Supervisors would like to have a separate table or tent to hand out information and greet constituents.
12. The State has released the resumes of five applicants for the Social Services Director position. Interviews began the week of July 18.
13. The Historic Preservation and Architectural Review Board (HPARB) is walking through the process of applying for Local Government Designation.
14. County Staff is seeking to learn the position of the King & Queen County Board of Supervisors on Scenic River Designation for the Mattaponi River. Should they remain opposed to it as in previous years, the designation would not be possible.

AGENDA ITEM 11.b.i.

Animal Activities Report

Regional Animal Shelter

Animal Activities Report

June 2022

Dogs Received	Stray		Seized		Bite Cases		Surrendered		Other		Total	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Month	5	49	0	0	0	3	8	0	0	0	8	60
KW Animal Control	11	35	0	1	0	4	16	0	0	0	15	53
K & Q Animal Control	6	31	0	0	0	7	36	0	0	0	13	68
King William Citizens	2	12	0	0	0	10	34	0	0	0	12	46
King & Queen Citizens	0	0	0	0	0	0	0	0	0	0	0	0
Other	24	127	0	1	0	5	94	0	0	0	48	227
Totals												
Disposition (Dogs)	Reclaimed		Adopted		Transferred		Euthanized		Other		Total	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Month	4	37	17	48	20	101	7	41	0	0	48	227
Totals												
Cats Received	Stray		Seized		Bite Cases		Surrendered		Other		Total	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Month	6	32	0	0	0	0	10	38	0	0	16	70
KW Animal Control	4	6	0	0	0	0	1	14	0	0	5	20
K & Q Animal Control	1	8	0	0	0	0	16	61	4	4	21	73
King William Citizens	0	1	0	0	0	0	12	34	0	0	12	35
King & Queen Citizens	0	0	0	0	0	0	0	0	0	5	0	5
Other	11	47	0	0	0	0	39	147	4	9	54	203
Totals												
Disposition (Cats)	Reclaimed		Adopted		Transferred		Euthanized		Other		Total	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Month	3	6	9	23	35	137	7	37	0	0	54	203
Totals												
Feral Cats	Other Species Handled		Other Species Handled		Other Species Handled		Other Species Handled		Other Species Handled		Other Species Handled	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Month	5	26										
Totals												
Other Received Explanation	5 kittens born at RAS 4-22, 4 kittens born at RAS 5-22											
Other Disposition Explanation												
Animals On Hand	7/1/22											
Dogs	10	Cats	18	Other Species	0							



20201 King William Road
P.O. Box 215
King William, Virginia 23086
804-769-4983 Fax: 804-769-4993

June 2022 Animals Euthanized Explanation

Cats Euthanized: 7

- 2 stray feral cats by King & Queen Animal Control
- 1 feral cat surrendered to King & Queen Animal Control, severely injured
- 2 feral cats surrendered to King William Animal Control
- 1 surrendered cat by King William resident, severely injured
- 1 feral cat surrendered by King William resident

Dogs Euthanized: 7

- 2 surrendered dogs by King William Animal Control for aggression, one Pit Bull, one mixed Retriever. Tried them for a few days at the Shelter, continued to be aggressive with staff.
- 3 stray Hound's by King & Queen Animal Control, Heartworm positive, no interest, needed space at Shelter
- 1 stray Hound by a King William citizen. Heartworm positive, no interest, needed space at Shelter
- 1 stray Hound by King William Animal Control attacked by Pit Bull, severely injured, euthanized by vet

SPAY/NEUTER SAVES LIVES

AGENDA ITEM 11.b.ii.

Building Department Report

King William County Building Department Report - June 2022

	JAN	FEB	MAR	APR	MAY	JUNE
TOTAL PERMITS ISSUED	56	67	65	115	94	126
BUILDING INSPECTIONS COMPLETED	287	463	425	483	456	474
NEW COMMERCIAL PERMITS	1	1	2	1	2	2
NEW DWELLINGS	11	15	9	6	18	22
CERTIFICATE OF OCCUPANCY	7	12	19	15	9	5
PLAN REVIEW	11	28	12	18	39	43

AGENDA ITEM 11.b.iii.

Fire & EMS Department Report



Stacy Reaves, Fire Chief

King William Fire & Emergency Services Department Report July 25, 2022

- King William Fire and EMS Academy 1 is complete. Academy 1 will be moving forward with their field training programs as EMTs and firefighters over the next 6 months then into their driver training classes and field training programs.
- Beginning the Emergency Operations Center development project Asst EM Bartol is the project manager.
- Open the public: Civilian Response and Casualty Care Program: Hosted by King William County at Parks and Recreation 7890 Richmond Tappahannock Hwy Aylett VA 23009 on September 7, 2022. There will be a morning course or afternoon course to choose from. Registration links will be advertised on the King William County Website and Facebook Page.
- Department leadership continues working to develop procedures and tactical guidelines to define goals and expectations for emergency and non-emergency responses to ensure quality of service.
- Citizens Emergency Response Team. Assistant Chief Jones will be the point of contact for interest in becoming a CERT member and organizing the training for the program. His contact information is:

Assistant Chief William Jones

804-980-0771

wjones@kingwilliamcounty.us

- CODERED: Citizens interested in receiving emergency alerts from King William County can sign up for CodeRed using the links provided on the King William County Website.
- King William Fire and EMS will be participating in the Farmers Market being held at King William County High School on July 22, 2022, and August 19, 2022. There will be information available for CodeRed, CERT, and Fire Safety Packets for the children
- Asst EM Bartol is continuing to build the COOP (Continuity of Operations Plan) and revising the EOP (Emergency Operations Plan). We are moving towards the next steps of developing the plans. We have also applied for a non-match grant to pay for a planner to help ensure the best plans are written.
- King William Fire and EMS has been approved by the Board of Pharmacy for a Controlled Substance Registration Certificate. This is required by the Code of Virginia for storage of medications used in EMS.



Stacy Reaves, Fire Chief

- Chief Morey is the project manager for mandatory participation in the Medicare Ground Ambulance Data Collection program required by the Centers for Medicare and Medicare Services.
- All EMS Field Training Programs have been updated to reflect the new state required Red Dot training. The programs have been reviewed and approved by the department's Operational Medical Director, Dr. Lisa Dodd.
- We have submitted a letter to request a PPC study which replaced the ISO study. The changes in fire protection made over the past several years should improve the ratings if the study is approved.
- The basic classes for the Water Rescue Program were completed July 15, 2022, and the remaining classes have been scheduled.

June 2022 Calls based on reports in reporting software:

	MVFD	KWFE	WPVFR	Totals
Fire	3	33	40	76
EMS	4	100	49	153
Totals	7	133	89	229

Immediate life	19
MVA	12
MVA Extrication	0
MVA Pedestrian	0
Structure Fire	5
Wildland Fire	4
Car Fire	1
Civilian Injury	0
Cardiac Arrest	1
ROSC	0

AGENDA ITEM 11.b.iv.

Sheriff's Department Activity Report



King William Sheriff's Office
351 Courthouse Lane, Suite 160
King William, VA 23086
J. S. Walton, Sheriff

Sheriff's Office Activity

June 1, 2022 – June 30, 2022

Calls for Service	1071
Incident Reports	73
Traffic Summons	64
Warrants Served	84
Civil Papers Served	502
16.1-241-ABUSED AND NEGLECTED	1
16.1-292-VIOLATION OF JUVENILE COURT ORDER	1
18.2-103-SHOPLIFT/ALTR PRICE/CONCEAL/XFER GOODS <\$1000	3
18.2-137-MONUMENT: INTENTIONAL DAMAGE, VALUE <\$1000	1
18.2-152.4-COMPUTER TRESPASS: ALTER FUNDS TRANSFER	1
18.2-170-BANK NOTE/COIN: FORGERY OR EMPLOY AS TRUE	1
18.2-178-OBTAIN MONEY BY FALSE PRETENSE, LARCENY>=\$1000	1
18.2-178-OBTAIN MONEY/ETC: FALSE PRETENSE, LARCENY<\$1000	1
18.2-186.4-IDENTITY THEFT: USE ID TO COERCE OR HARASS	1
18.2-250-DRUGS: POSSESS SCH I OR II	2
18.2-266-DWI: 1ST OFFENSE	2
18.2-266-DWI: 3RD OFF W/IN 5Y - 10Y	1
18.2-371.1-ABUSE/NEGLECT CHILD: RECKLESS DISREGARD FOR LIFE	1
18.2-429-ANNOYING RINGING W/ OR W/O INTENT TO CONVERSE	1
18.2-456(6)-FAIL TO APPEAR-FEL/MISD/SUMONS	1
18.2-57-ASSAULT: (MISDEMEANOR)	1
18.2-57.2-ASSAULT & BATTERY - FAMILY MEMBER	5
18.2-95-GRAND LARCENY: >=\$1000 NOT FROM A PERSON	2
18.2-96-PETIT LARCENY: <\$1000 NOT FROM A PERSON	3
19.2-128-FAILURE TO APPEAR: ON FELONY OFFENSE	1
19.2-152.10-PROTECTIVE ORDER	1
19.2-303.3-COMMUNITY-BASED PROBATION: VIOLATION ON FELONY	1
23F-Theft From Motor Vehicle	1
23G-Theft of Motor Vehicle Parts or Accessories	1
23H-All Other Larceny	2
26A-False Pretenses/Swindle/Confidence Game	1
26B-Credit Card/Automatic Teller Machine Fraud	1
290-Destruction/Damage/Vandalism of Property	1
4.1-1105.1-MARIJUANA: POSS/CONSUME < 18	1
46.2-852-RECK DR: GENERALLY, ENDANGER LIFE/LIMB/PROPERTY	1
46.2-896-ACCIDENT: DRIVER NOT REPT, UNATT PROP DAMAG<\$250	1
90F-Family Offenses, Nonviolent	3
90J-Trespass of Real Property	1
90Z-All Other Offenses	4
CHILD-CHILD ABUSE/NEGLECT/ENDANGERMENT COMPLAINT	1
CIVIL-CIVIL DISTURBANCE/VERBAL DISPUTE	2
DOA-DEAD ON ARRIVAL/DECEASED PERSON	2
FOUND-FOUND PROPERTY	1
JUVI-JUVENILE ISSUE	1
MENTAL-MENTAL SUBJECT	1
SUSP-SUSPICIOUS PERSON	1
WARR-WARRANT SERVICE	7
** TOTAL **	73

AGENDA ITEM 11.b.v.

Utilities Department Report

KING WILLIAM UTILITY DEPARTMENT		
MONTHLY ACTIVITY REPORT - JUNE 2022		
PROJECTS		
ITEM	STATUS	NOTES
Industrial Park Water System	Ongoing	Submittals have been turned into DEQ
Kennington Office Warehouse	Started 1/25/2021	Building is under construction.
Central Crossings Sec 2B	100% Completed	Water line tied in.
DEQ Withdrawl Permit : Central Garage System	Ongoing	Submittals have been turned into DEQ for evaluation
Kennington Section 2B	Under Review	Not yet started
Kennington Section 2C	Review Approved	Fourth Submittal - Approved for Construction
Highview Section 1	Under Review	First Submittal
McCauley Townhomes	Under Review	First Submittal
Manfield Water Tower	Approval from Board	Survey ongoing
INFRASTRUCTURE GROWTH		
	MONTHLY	FYTD
Water Connections	19	106
Sewer Connections	19	106
Water Meter Sales	32	100

SERVICE AND REPAIRS		
	MONTHLY	FYTD
Miss Utility tickets	123	921
Repair items addressed	2	14
Flow Tests	0	3
Customer Transfers (Manual meter reads)	13	133
Replace defective meters	19	106
Manual Meter reads after Electronic Billing Reads	0	79
Bac't Samples per month	9	95
Number of inspection per working project	15	242
DEQ readings using Levellogger	2	22
Daily Water Usage Readings (3 wells)	21	254
Weekly Well Inspections (4 wells)	19	208
Total Water Utility Customers Accounts	673	673

AGENDA ITEM 11.b.vi.

Synopsis from MPPDC Meeting



COMMISSIONERS

Essex County

Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Ms. Sarah Pope

Town of Tappahannock

Hon. Fleet Dillard

Gloucester County

Hon. Ashley C. Chriscoc
(Vice-Chairman)
Hon. Kenneth W. Gibson
Dr. William G. Reay
Ms. Carol Steele

King and Queen County

Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J.
Swartzwelder
(Chairman)

King William County

Hon. Ed Moren, Jr.
Hon. Travis J. Moskalski
(Treasurer)
Mr. Otto O. Williams
Mr. Percy C. Ashcraft

Town of West Point

Hon. James Pruett
Mr. John Edwards

Mathews County

Hon. David Jones
Hon. Melissa Mason
Mr. Harry Meeks

Middlesex County

Hon. Wayne H. Jessie, Sr.
Hon. Reggie Williams, Sr.
Mr. Gordon E. White

Town of Urbanna

Hon. Marjorie Austin

Secretary/Director

Mr. Lewis L. Lawrence

**TO: Middle Peninsula County Administrators and Town Managers
Assistant Co. Administrators and Assistant Town Managers
County Board of Supervisors
Town Council Members
MPPDC Board of Commissioners
Planning Directors
Economic Development Authority Members**

FROM: Lewie Lawrence, MPPDC Executive Director

DATE: July 5, 2022

RE: Synopsis of MPPDC Meeting of June 22, 2022

In an effort to bring broader awareness to the work of the Middle Peninsula Planning District Commission to all elected officials and locality administrators and to alert you as to items that may require local participation or input, after each monthly meeting MPPDC staff will transmit a quick update on items discussed at the PDC meeting.

We hope this is of benefit to you. Please do not hesitate to contact me or my staff if you have any questions or want more information on any of the topics discussed.

Thank you.

Attachment

Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, June 22, 2022

125 Bowden Street

Saluda VA 23149

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, June 22, 2022 at 7:00 p.m. MPPDC Vice-Chairman Chriscoe welcomed everyone in attendance.

II. Approval of May Minutes

III. Approval of Financial Report for May

IV. Executive Director's Report on Staff Activities for the month of June

V. MPCBPAA Update

VI. MPA Update

VII. MPPDC Public Relations/Communications Update

VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

IX. Approval of VDOT Smart Scale Resolution

The draft Resolution Endorsing the Submission of Smart Scale Applications Requesting Transportation Funding for transportation projects in the Middle Peninsula was unanimously approved as presented.

X. Regional Dredging Program – General Assembly Funding (Open Discussion)

MPPDC Executive Director, Lewie Lawrence was pleased to announce the funding of \$5,000,000 in the first year of the general fund to the Virginia Port Authority to authorize a regional entity like the Middle Peninsula Public Access Authority to use these funds to purchase dredge equipment for the Middle Peninsula Municipal Dredging Program. The Eastern Shore will also receive a portion of this funding.

XI. Veteran Therapy Program – PAA

MPPDC Executive Director, Lewie Lawrence provided an overview of Knott Alone – Hold Fast, Inc. A non-profit veteran therapy program in Gloucester County to support veterans battling effects from military service while helping them love life again through hands-on commercial fishing activities combined with integrative therapy, workforce development, and veteran assistance. Mr. Lawrence briefly discussed the benefits of a partnership between this veteran therapy program and the Middle Peninsula Public Access Authority.

XII. State Budget (Open Discussion)

Commissioners present briefly discussed the different types of new available funding and the amount of time that was taken to pass the state budget.

XIII. Other Business

MPPDC Executive Director, Lewie Lawrence provided a handout regarding Chapter 1289, Item 430M, of the 2020 Acts of Assembly Evaluation of Drainage Outfalls Executive Summary and discussed where the maintenance responsibility lies.

XIV. Adjournment

AGENDA ITEM 11.b.vii.

VDOT Transportation Briefing



Fredericksburg

King William County Board of Supervisors July 2022 VDOT Transportation Briefing

Construction Projects Completed

Asphalt Paving Route 2022

Route 30 – From 0.14 mile east Route 360 (Richmond/Tappahannock Hwy) to 0.17 mile east Route 600 (East River Road) 2.68 miles

Surface Treatment Route 2022

Route 629 – Jacks Creek Road

Construction Projects Underway

UPC 106179 – Route 600 Turn lane addition at Route 360, underway

UPC 117198 – Route 33/30 Crosswalk Repair, underway

Cape Seal Routes 2022

Route 1007 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.13 miles

Route 1008 – From End State Maintenance to Route 30 (King William Avenue) 0.2 miles

Route 1012 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.13 miles

Route 1022 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.12 miles

Route 1023 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.13 miles

Route 1024 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.12 miles

Route 1108 – From Route 1207 (14th Street) to Route 30 (King William Avenue) 0.24 miles

Route 1108 – From Route 1108 (C Street) to Route 1007 (Lynndale Street) 0.31 miles

Route 1118 – From Kent Street to Route 1108 (Kirby Street) 0.08 miles

Route 1118 – From Route 1108 (Kirby Street) to Route 30 (King William Avenue) 0.07 miles

Route 1122 – From Intersection Kent Street/ESM to Intersection Route 30 (Main Street) 0.16 miles

Route 1207 – From Intersection Route 30/33 (Main Street/14th Street) to Intersection Kent Street/ESM 0.17 miles

Construction Projects

Upcoming Unpaved Road Projects on Secondary Six Year Plan:

As a reminder the board prioritized seven roads on the six-year plan, they are listed in priority order below.

Route 634 Kentucky Road – UPC 114818 – March 2023

Route 641 Sandy Point Road – UPC 114819 – March 2023

Route 624 Trimmers Shop Road – UPC 114820 – March 2024

Route 617 W. Spring Forest Road – UPC 115626 – March 2025

Route 621 Green Level Road – UPC 115628 – March 2027

Construction Projects Next 24 Months

None

Bridge Projects next 24 Months

UPC 118975 – Route 629 over Jacks Creek – Spring 2023

Traffic Engineering Requests

None

Supervisor Requests

Review of AADT Traffic counts at various locations.

Permit and information sent for County additional self-mow process

Meetings of Significance

None

Maintenance Operation Highlights

Completed Projects

- Contractor Primary mowing completed
- Route 30 BoomAxing
- West Point Bridge Sweeping
- Route 30 Tree Trimming
- Sign Repair countywide
- Unpaved road maintenance countywide
- Patch potholes countywide

Upcoming Projects

- Contractor Secondary mowing underway
- Storm Debris Clean-up countywide
- Route 640 Ditching

- Brush Cutting Guardrails
- Sign Repairs/Daylighting signs countywide
- Unpaved Road maintenance throughout the county
- Continue to patch potholes Countywide

Land Use Highlights

- Site Plan reviews completed: 15
- Subdivision reviews completed: 0
- Average number of days per review: 5.67
- Number of permits issued: 9
- Number of permits completed: 4

Contact for questions or concerns:

Lee McKnight

Residency Administrator

(804) 286-3115

lee.mcknight@vdot.virginia.gov

Ron Peaks

Assistant Residency Administrator

(804) 286-3118

ronald.peaks@vdot.virginia.gov

**VIRGINIA IS FOR LO♥ERS,
NOT LITTER**

AGENDA ITEM 11.b.viii.

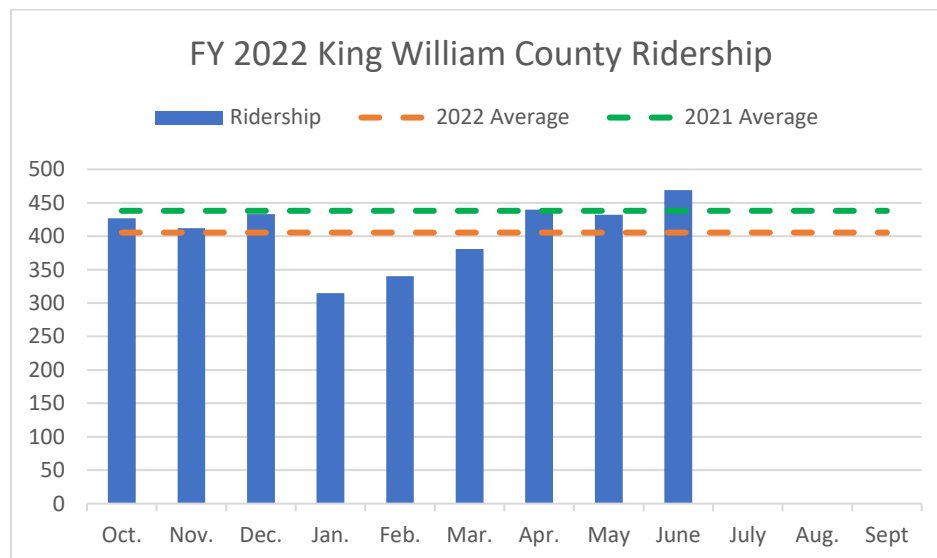
Bay Transit Third Quarter Ridership Report



Bay Transit Third Quarter FY 2022 Report – King William County

July 14, 2022

FY2022 (10/1/2021 – 9/30/2022)	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Totals
DSS	0	0	0	0	0	0	0	0	0				0
Work	244	259	263	199	225	245	282	282	302				2301
Education	11	8	10	6	15	13	9	12	0				84
Health	58	51	48	61	69	79	87	53	74				580
Legal	2	0	0	2	0	1	3	1	0				9
Retail	72	66	67	21	14	19	21	42	41				363
ALC	40	28	45	26	17	24	38	42	52				312
Total	427	412	433	315	340	381	440	432	469	0	0	0	3649
Non-Accommodations	4	5	1	2	0	3	3	1	0				19
New Freedom	22	25	27	24	26	32	24	24	16				220
No Shows	14	14	14	11	12	9	14	13	7				108



Third Quarter (4/1/2022 – 6/30/2022) Analysis and Activity:

- From April through June, ridership increased by 29 rides, an uptick of 6.6%.

- Through the first three quarters of the fiscal year, FY 2022 rides are averaging 405 per month versus an average of 438 rides per month in FY 2021, a decrease of 7.4%.

Promotional Efforts and Earned Media:

- “‘Cacophony’ of seagulls hitches ride,” summarizing the award winners at the ‘Art in Transit’ 2022 reception and awards ceremony, appeared on the front page of the on 5/26/2022 issue of the *Rappahannock Record*.
- “Bay Transit Earns VTA Awards” appeared in the 6/15/2022 issue of the *Rappahannock Times* and several other local newspapers across the region.



From left, Bay Transit bus operator Michael Shackleford, Bay Transit Director Ken Pollock, and Bay Transit Fleet Manager David Fols display their awards after the VTA Awards Ceremony.

AGENDA ITEM 13.a.

Motion to Convene Closed Meeting in accordance with Section 2.2-3711 (A)(8) of the Code of Virginia to consult with legal counsel on a specific legal matter regarding taxation regulations for Indian Tribes requiring the provision of legal advice by counsel.

☐ **LEGAL MATTERS** – In accordance with Section 2.2-3711 (A)(7) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- ☐ 1. consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the County is involved.
- ☐ 2. consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved.

because discussion in an open meeting may adversely affect the litigation position or negotiating strategy of the Board.

 **LEGAL MATTERS** – In accordance with Section 2.2-3711 (A)(8) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consult with legal counsel on a specific legal matter (identify matter in general terms at a minimum) requiring the provision of legal advice by counsel.

☐ **HAZARDOUS WASTE SITING** – In accordance with Section 2.2-3711 (A)(14) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the terms, conditions, and provisions of a hazardous waste siting agreement after a finding in open meeting that an open meeting will have an adverse effect upon the negotiating position of the Board or the establishment of the terms, conditions, and provisions of the siting agreement, or both.

☐ **TERRORIST ACTIVITY** – In accordance with Section 2.2-3711 (A)(19) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- ☐ 1. discuss plans to protect public safety relating to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, law-enforcement, or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety.
- ☐ 2. discuss reports or plans related to the security of any governmental facility, building, or structure, or the safety of persons using such facility, building, or structure.

☐ **PUBLIC CONTRACTS** – In accordance with Section 2.2-3711 (A)(29) of the Code of Virginia, because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- ☐ 1. discuss the award of a public contract involving the expenditure of public funds.
- ☐ 2. interview bidders or offerors.
- ☐ 3. discuss the terms or scope of a public contract.

CERTIFICATION OF CLOSED MEETING

Mr. Chairman, I move that the King William County Board of Supervisors approve Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended, certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act.

STANDING RESOLUTION – 1 (SR-1) A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this _____ day of _____, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered by the King William County Board of Supervisors in the Closed Meeting to which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed, or considered by the King William County Board of Supervisors.

[ROLL CALL VOTE]